

DPFC Board Meeting Minutes

March 20, 2023

In Attendance: Brock, Mike, Suzanne, Christine, Nora, Troy, Whytnee, David. C, l'Talia

Meeting agenda was approved unanimously.

Floor was opened for owner comments with none being offered.

Operations were summarized by the GM:

- Recent layoffs to help reduce costs included both managers and hourly employees
- Currently there are three high level department managers
- Following two-finger spacing rule with merchandise - per Scot D. recommendation
- Household/wellness department was reset - lots of new products
- Getting the store ready for ACE Sushi - still have several steps to go through with the city
- Labor percentage was down below our target percent the last two weeks
- Staff are working hard to get the store ready by 11am everyday
- Negotiations over the next CBA will begin with the new union in April
- Weather plays a big role in sales - bad weather (rain, snow, cold) can significantly impact sales
- Sales have been flat of late
- Customers are indicating increased confidence that they can find what they are looking for in the store
- Discussed CBLD support program - board considering whether to reduce / cancel it as a cost saving mechanism
 - Request Columinate to pull our usage records

B1 Report was reviewed. No significant issues raised. Board unanimously approved the B1 report.

C3 Report was reviewed. The board discussed how we share materials with owners and our timeliness in terms of getting a board packet together. Board unanimously approved the C3 report.

In the April 2023 board meeting, the Board plans to review B10, B11, and C4 reports.

Board met in executive session.

Board adjourned meeting.

Full March agenda:

6:00	Opening, Check-in (Meeting norms +director check-ins)	5
6:05	Meeting Agenda (Decision) <i>Adopt proposed agenda, p.1</i>	2
6:07	Owner Comments (Listening, Mike Strode)	5
6:12	Operations Report and Q&A (Discussion,Board) ————— <i>Review scorecard</i> <i>Overview by GM</i> <i>Discuss CBLD Program</i>	10
	<i>Policy monitoring: Executive Limitations. Reference: decision tree,</i>	
6:22	B1: Financial Condition Summary (Decision, Board) <i>Review B1 report, p.2</i>	10
	<i>Policy monitoring: Board Process. Reference: worksheet, Policy Governance Principles</i>	
6:32	Board Monitoring: C3 Agenda Planning (Decision, Board), p. 6	5
6:37	Approvals (Decision) <i>Finance Committee Meeting Minutes p. 7</i> <i>February Board Meeting Minutes p. 11</i>	3
6:40	Upcoming Items, Next Agenda (Decision) <i>Review Annual Board Calendar</i>	5
6:45	DISCUSSION: Follow up on Firebrand Debrief (Discussion, Board)	30
7:15	Adjourn (Decision, Board)	

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