

Demo Request Form

Dill Pickle Food Co-op

Manufacturer	
Exact Products Sampled	
Your Name & Position	
Demo Person Name	
Demo Person Cell #	
Date & Time Requested	
Day & Time Preference <small>(if requested Date and/or Time is unavailable)</small>	

Minimum two weeks notice required prior to the requested demo date

Demo Checklist

Please read the Demo Checklist thoroughly before your demo

Supplies	Bring everything needed with you (i.e. table, serving items, garbage can, gloves, utensils, displays and products to sample). Everything sampled, including chips or crackers used to sample dips MUST be a product sold in our store. We require all demos to be handled according to code. DO NOT demo products before purchasing if you did not bring your own demo supply.
Dress	Avoid perfume, cologne or other strongly scented body care products, cigarette smoke and strong body odor. Please be sure your clothes are clean and in good repair. You must wear a hair covering (hat, scarf or hair net), a shirt with sleeves (no tank tops) and closed toe, heel shoes.
Arrival	Check in with the Manager on Duty (MOD) and inform them of your arrival. You can find out who this is by asking any cashier or department clerk, or preferably, prior to the demo date.
Parking	After unloading your vehicle, please move it to street parking.
Setup	Allow traffic to circulate, and DO NOT block products from customers. Any demos where active tastings occur MUST be set up in the cafe. If you require assistance setting up find the MOD.
Demo	Please stay in your demo area. Please do not walk around with a tray of samples, or leave samples out unattended – if you have to step away samples are to be out of sight. If using DPFC cafe table(s) please clean up after yourself and leave the area how you found it. Don't forget to empty the trash when you are finished with your demo, wipe down surfaces, etc. **DPFC products are NOT to be consumed prior to purchase **Continual cell phone use prohibited

**DPFC does NOT order additional product for demos on non-sale priced items. If you are shipping in product to demo, or planning to purchase it from our shelves, please email the department head

**One week before finalized demo you or your demo person should contact the department manager for the type of product to insure it will be in stock for your demo